

# Quicktionary<sup>®</sup> 2 Premium Professional Table of Contents

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# Introduction

Congratulations on your choice of the state of the art scanning Pen from WizCom Technologies. WizCom makes personal, portable scanning Pens that assist with reading, understanding and utilizing text.

Use the Pen to scan full lines of text, receive word-by-word translations, and hear scanned words pronounced aloud. Use the CD provided with the Pen to install one or more of a wide range of dictionaries.

The Pen can also scan and store printed material anytime and anywhere. Use the Pen to store over 500 pages of printed text, in a wide range of fonts and sizes, for easy transfer to a PC, PDA or Smartphone. Text can also be scanned directly into any Windows-based application for ultimate productivity!

This manual is divided into four sections:

1. **Getting Started** - This section provides basic information on Pen functions and how to scan, on using the CD you received with your Pen, installing the WizCom Desktop and establishing Pen-PC Communications.
2. **The Pen** - This section demonstrates how to work with the Pen, including explanations of all the Pen menu options, applications and different ways of scanning, inserting and editing text in files.
3. **The WizCom Desktop** - This section teaches the use of the PC application used for transferring and synchronizing data between the Pen and PC.
4. **Additional Information** - View additional information such as Pen maintenance information.

## Contact and Support Information

Contact us at 888 777 0552 (Toll free in USA) or +1 978 727 0026 or email [usa.support@wizcomtech.com](mailto:usa.support@wizcomtech.com).

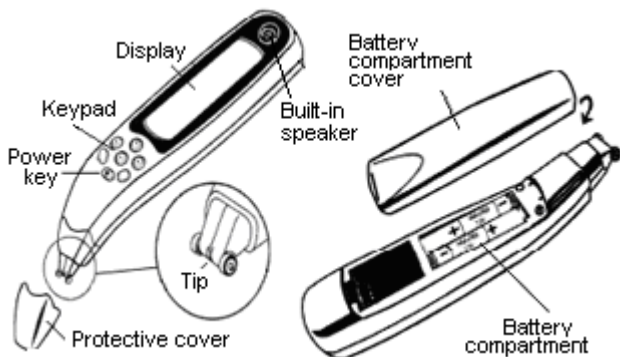
Visit our website <http://www.wizcomtech.com> to **view the FAQ section** and to **register your product**.

# Getting Started

## Familiarizing Yourself with the Pen

### The Pen Parts

Your Pen contains the following parts:



Front and Rear Views




Top View

*Important: Before using the headphones, please adjust the volume using the **Voice Settings** option in the **Preferences** menu.*

## Setting Up Your Pen

To get started:

1. Remove your Pen from its protective case.
2. Remove the battery compartment cover from the back of the Pen.
3. Insert 2 AAA batteries into the Pen with the positive and negative terminals corresponding to the markings on the sides of the battery compartment.
4. Close the battery compartment.
5. Remove the protective cover from the Pen tip.
6. Press  to turn the Pen on.
7. The Pen is ready to scan!








*Note: If you are left-handed, see **Right-Left-Handed** on page 54 to change your Pen to left-handed scanning.*

## Basic Pen Commands

### The Pen Keys and their Functions



The keypad contains seven keys for operating your Pen.

Use the keys as follows:

- Power key : Turn the Pen on and off.
- ENT key : Access submenus or screens, confirm a selection or perform an operation.
- ESC key : Navigate backwards, close a screen, or cancel an operation.
- Direction keys    : Scroll through menus and screens.

### Navigating Menus and Lists

To select an item from a menu or a list:

1. Scroll through the menu, using  or  until the item you want is highlighted.
2. Press ENT.

To select a command key on the display:

1. Use the direction keys to highlight the command key.
2. Press ENT.

To return to a previous menu level from a sub-menu, option or list, press ESC.

## Scanning Guidelines

### Scanning Mode

The Pen is in scanning mode when the red light at the tip of the Pen is blinking. Scanning mode is disabled when accessing menus.

### Scanning Direction

Text can be scanned from right to left or from left to right. Both will produce the same results.

### Scanning Restrictions

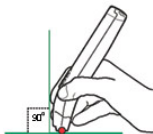
The Pen scans and recognizes printed text in a wide range of languages, font types and point sizes (6-22 points, up to 8mm) and in a variety of colors on contrasting backgrounds (except red on white, white on red, blue on black and black on blue).

It does not recognize handwriting, cursive fonts, mathematical symbols or other profession-specific signs.

### Tips for Good Scanning

To ensure optimum scanning results:

- Hold the Pen at the correct scanning angle.
- Place the scanning material on a flat surface.
- Ensure scanning material is good quality and pages are not creased. Poorly photocopied materials may provide bad results.
- Do not scan too fast.



Correct scanning angle of 90°

### Poor Character Recognition

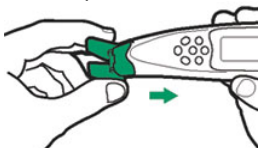
Poor character recognition may occur for the following reasons:

- Low quality scanning material.
- The scanning settings are not set correctly (e.g. Inverse).
- Holding the Pen at the wrong scanning angle.
- Scanning too fast.

## Learning to Scan (using the Trainer)

This tutorial uses the **Notes** application and the plastic scanning Trainer provided with your Pen.

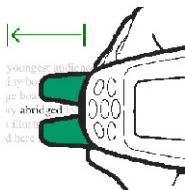
1. Slide the Trainer onto the tip of the Pen (instead of the cap) and press into place.



2. Turn the Pen on. The **Pen Main Menu** appears. If the **Pen Main Menu** does not appear, press ESC until it is visible on screen.
3. Scroll to the **Notes** application using the direction keys and press ENT.
4. Scroll down to **New File** and press ENT.
5. Scroll down to **OK** and save the default file name. A blank screen appears with a blinking cursor.
6. Position the Pen at a 90° angle and center the following text between the feet of the trainer. This angle should be maintained even when scanning without the trainer.

Use the following practice sentence:

This sentence will help me practice scanning.



7. Glide the Pen from right to left in a straight line over the text. Start scanning 1cm from the end of the text and finish 1cm after the beginning of the text.
8. The scanned text will appear on the screen. If the text does not appear correctly on the screen, press ENT to erase it and scan again.

## The CD

The CD should run automatically when you insert it into the drive on your PC. If the setup does not begin automatically:

1. Click the Windows **Start** button and select **Run**.
2. Type x:\setup.exe (where x is your CD-ROM drive), then click **OK**.

Use the CD to:

- **Install Product on PC:** Install the USB driver and **WizCom Desktop** necessary for transferring data between your Pen and PC.
- **Install Add-Ons:** Install additional components on your Pen, such as dictionaries, interface languages, spellers (for enhanced scanning recognition for specific languages) and the Image Capture application for scanning small images. The USB driver must be installed (from **Install Product on PC**) before you can install any Add-Ons.

## Installing the WizCom Desktop

While the Pen can be used as a stand-alone device, installing the **WizCom Desktop** from the CD allows you to transfer files between your Pen and PC. To install the Desktop you will need your Pen, the CD and USB cable provided with the Pen.

*Important: Do not connect the USB cable to your computer until you have completed the USB driver installation.*

To install the Desktop:

1. Insert the CD into the drive on your computer. If the setup does not begin automatically:
  - Click the Windows **Start** button and select **Run**.
  - Type x:\setup.exe (where x is your CD-ROM drive), then click **OK**.
2. The CD browser window will appear.
3. From the **Main Menu** click **Install Product on PC**.
4. Follow the instructions on the CD to install first the USB driver and then the **WizCom Desktop**.

*Note: Please restart your computer if requested to during the installation procedure.*



## Establishing Pen-PC Communications

Do the following to check that your Pen and PC are configured correctly for Pen-PC Communications:

### On the Pen:

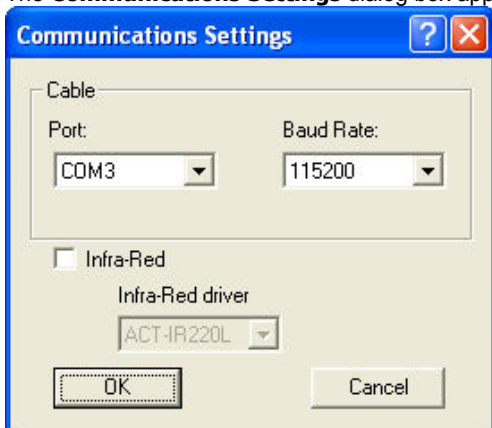
To set the Pen communications settings:

1. Turn the Pen on, scroll down to **Preferences** in the **Pen Main Menu** and press ENT.
2. Scroll down to **Communications Settings** and press ENT.
3. The **Connection Device** submenu appears. Press ENT.
4. Select **Cable** and press ENT.
5. Scroll down to **Baud Rate** and press ENT.
6. The **Baud Rate** should be set to 115,200. Scroll down until you see 115200 on screen and press ENT.
7. Press ESC twice to return to the **Pen Main Menu**.

### On the Desktop:

To view the Desktop application communications settings select **Communications Settings** from the **Pen Communications** menu on the **Menu Bar** of the Desktop application.

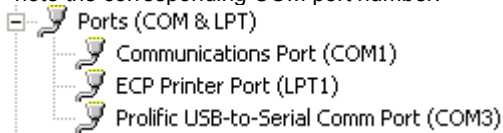
The **Communications Settings** dialog box appears:



## Getting Started

The correct settings (when using the USB cable) should be as follows:

1. The **Port** should correspond to the COM port being used by the Pen. To find out whether the port is correct do the following:
  - a. Connect the USB cable to a USB port on your PC.
  - b. On your computer go to **Start/Settings/Control Panel** and select **System**.
  - c. Click on the **Hardware** tab and then click on the **Device Manager**.
  - d. Scroll down to **Ports (COM & LPT)** and open the drop-down list of ports.
  - e. Find the "Prolific USB-to-Serial Comm Port" and note the corresponding COM port number.



- f. Go back to the **Communications Settings** dialog box and modify the **Port** option accordingly.
2. The **Baud Rate** should be set to 115,200.
  3. Click **OK**.

*Note: If the "Prolific USB-to-Serial Comm Port" is not listed under **Ports (COM & LPT)** it means that the USB driver has not been installed correctly. Go back to the CD and rerun the driver installation. If at any stage you are requested to restart your computer, please do so.*

Once this is complete, run the **Communications Wizard** to establish communications between your Pen and the PC. Make sure you are an administrator on your PC and that the cable jack is pushed firmly into the Pen (until you hear the last little "click").

The **Communications Wizard** can be accessed from the **Help** menu on the **Menu Bar** of the **WizCom Desktop**.

If you are experiencing trouble installing the PC software and establishing communications, see **Troubleshooting** on page 69.

# The Pen

## Main Pen Functions

You can access all the main Pen functions from the **Pen Main Menu** which can be seen when turning your Pen on for the first time.

Use the direction keys to scroll through the menu options, and ENT if you wish to enter an application or access a function or menu. Press ESC to return to the **Pen Main Menu** from within any of the options.

The **Pen Main Menu** contains the following options:

### Quicktionary

The **Quicktionary** application allows you to scan and translate text. You can install dictionaries using the CD that came with your Pen. See page 12.

### Notes

The **Notes** application enables you to scan printed text into your Pen. This text can later be transferred to your computer or beamed to an infra-red device. See page 29.

### Address Book

The **Address Book** application enables you to scan business cards and other addresses into your Pen. The information can be synchronized with your PC or beamed to an infra-red device. See page 33.

### Internet Links

The **Internet Links** application enables you to scan website addresses into your Pen. The links can be sent to the PC and synchronized with the Favorites folder of Internet Explorer or the Bookmarks folder of Netscape Navigator. See page 38.

### Tables

The **Tables** application enables you to scan information in table format into your Pen. The tables can be transferred to the PC and converted to Excel files. See page 41.

### **Scan to PC**

The **Scan to PC** application enables you to scan text directly into Windows applications on your PC. See page 45.

### **QuickLink**

Activates the file transfer process, which transfers files between your Pen and PC. See page 48.

### **PC-Controlled Communications**

Initiates communications between your Pen and PC so that you can add and remove Pen components such as dictionaries and interface languages, or optimize the Pen's file system. See page 51.

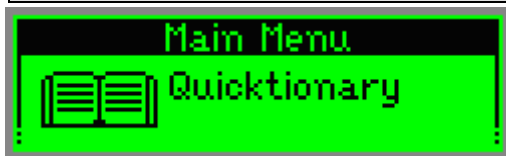
### **Preferences**

Allows you to change settings on your Pen, such as the scanning language and the menu type. See page 52.

### **Information**

Displays information about your Pen's current status. See page 55.

## The Quicktionary Application



Use the **Quicktionary** application to scan and translate text in various languages. Hear scanned text read aloud from either the **Split Screen** or the **Dictionary Screen**. Access the **Quicktionary** from the **Pen Main Menu**.

You will reach the **Input Screen** and the red light at the tip of the Pen will flash. Scan into any screen as long as the red light is flashing. Scanning is disabled when accessing menus.

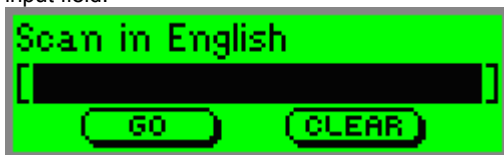
## The Quicktionary Screens

The **Quicktionary** application has three main screens, the **Input Screen**, the **Split Screen** and the **Dictionary Screen**. Each screen displays the translation of the selected words.

You can scan into any screen when the red light at the Pen tip is blinking. Text on screen will be over-written by the newly scanned text.

### The Input Screen

This is the screen that appears when you enter the **Quicktionary** application. Scan text directly into this screen. The "Scan in..." message indicates the source language of the selected dictionary and the highlighted section shows the input field.

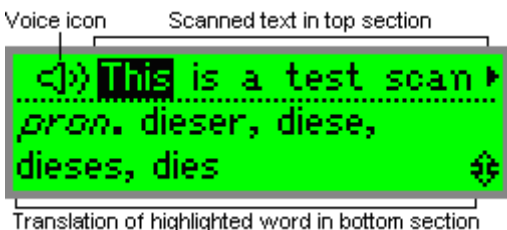


- After scanning, text is displayed in the **Split Screen** or the **Dictionary Screen**.
- Insert text using the **Character bar** or **Opticard**. See *Editing and Inserting Text* on page 17 for more information on these options. After inserting text, select **GO** to view the translation in the **Split Screen** or the **Dictionary Screen**.
- Press ESC to access the **Edit Menu** while in **Edit Mode**.
- Press ESC from the **Input Screen** to access the **Quicktionary Menu**.

*Note: If the **A** icon is visible on screen it indicates that the **Quicktionary** application is set to scan inverse text (light text on dark background). To change the setting, see *The Quicktionary Menu* on page 15.*

## The Split Screen

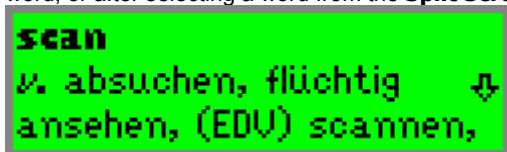
The **Split Screen** appears after scanning more than one word. The scanned text appears on the top of the screen, and the translation of the highlighted word appears on the bottom of the screen.



- Scroll through the scanned text using the right/left direction keys. The ► arrow indicates that scrolling to the right will reveal the rest of the scanned text.
- Scroll through the dictionary entry for the highlighted word using the up/down direction keys.
- View the highlighted word in the **Dictionary Screen** by pressing ENT.
- If the selected dictionary supports reading aloud, use ◀ to scroll to the <|> icon (voice). Highlight the icon to hear the scanned text read aloud. Press ENT to hear the text read aloud again.
- Press ESC to return to the **Input Screen**.

## The Dictionary Screen

The **Dictionary Screen** appears after scanning a single word, or after selecting a word from the **Split Screen**.



- Scroll through the dictionary entry using the up/down direction keys.
- Switch between reduced and full dictionary display using the left/right direction keys.

- If the selected dictionary contains support for reading aloud, press ENT to hear the word read aloud.
- If you have reached the **Dictionary Screen** after selecting a word from the **Split Screen**, press ESC to return to the scanned text in the **Split Screen**.

## The Quicktionary Menus

The **Quicktionary** contains two menus: The **Quicktionary Menu** and the **Edit Menu**.

### The Quicktionary Menu

To display the **Quicktionary Menu**, go to the **Input Screen** and press ESC. To return to the **Input Screen** from the **Quicktionary Menu**, press ESC.

#### Dictionary

The **Dictionary** submenu contains a series of dictionary tools.

#### History

This option displays a chronological list of the most recently displayed words, with the last word you defined at the top. The history list can store up to 80 words. Once the list is full, the oldest word is deleted from the list to make room for the most recent one.

To select one of these words and view its dictionary entry:

1. Select **Dictionary** and then select **History**.
2. Scroll through the list to find the word you want.  
Press ENT. The word appears in the **Dictionary Screen**.
3. Press ESC to return to the history list.

#### Adjacent Entries

This option displays a list of all the headwords in the current dictionary, placing you on the last word you highlighted, or on the last word you selected from the history list. If you haven't scanned or selected a word during the current scanning session, it places you on the first word in the dictionary. Scroll through the list to find a different word in order to view its definition.

1. Select **Dictionary** and then select **Adjacent Entries**.
2. Scroll to the word you want. Press ENT.

3. The word appears in the **Dictionary Screen**.
4. Press ESC to return to the adjacent entries list.

### **Select Dictionary**



View a list of the dictionaries on the Pen and change the selected dictionary. This option is only available if there is more than one dictionary installed on the Pen.




### **Reset History**

Select this option to erase all **History** entries.

1. Select **Dictionary** and then select **Reset History**.
2. The question, "Are you sure?" appears.
3. Select **YES** to erase the history and return to the **Input Screen**.
4. Select **NO** to return to the **Dictionary** submenu without erasing the history.

### **Preferences**

Use this option to modify the default **Quicktionary** settings. To accept changes press ENT. To return to the **Preferences** submenu without making changes, press ESC. Toggle settings on or off by pressing ,  or ENT. ✓ = on.

- **Inverse**: Select this option to scan inverse text (white text on dark background). When inverse text mode is selected, the red light in the tip of Quicktionary blinks rapidly and the  icon is visible on the **Input Screen**.
- **Reduced Display**: This preference determines whether display elements in the current dictionary, such as phonetics, appear with the translations. When **Reduced Display** is selected, certain display elements are hidden.
- **Auto Speak**: When **Auto Speak** is selected, the **Quicktionary** application reads scanned text aloud the moment you select it for translation.
- **Line(s) Per Scroll**: This preference determines how many lines the **Quicktionary** application scrolls at a time in the **Split Screen** and **Dictionary Screen**. To change the number of lines per scroll, press  or .

### **Help**

#### **Guides and Glossaries**

This option is present only when the selected dictionary contains guides or glossaries, such as the **Pronunciation Guide** to assist with understanding special symbols used in the particular dictionary.



### **About**

View copyright and version information for the **Quicktionary** application.

### **Pen Main Menu**

Exit **Quicktionary** and return to the **Pen Main Menu**.

## **The Edit Menu**

**Edit Mode** enables editing and inserting of text using the **Character Bar** or **Opticard**. Access the **Edit Menu** from the **Input Screen** by pressing ENT to activate **Edit Mode** and then pressing ESC.

The **Edit Menu** contains three options:

### **Resume Editing**

Return to the current field without making changes. The field remains in **Edit Mode**.

### **Activate Overwrite Mode**

Overwrite the existing text. Overwrite mode highlights the first character after the blinking cursor. Any text that is inserted overwrites the text starting at the highlighted character. When **Overwrite Mode** is activated, the menu option changes to **Activate Insert Mode**. Text will be inserted at the site of the blinking cursor.

### **Clear Text**

Clear the text on screen.

## **Editing and Inserting Text**

To edit or insert text press ENT to activate **Edit Mode**. The highlighted text or field will be replaced by regular text, with a blinking cursor at the beginning of the field. To return to regular scanning mode press ESC twice.

When the Pen is in **Edit Mode**, text can be edited or inserted in two ways:

- Using the **Character Bar**.
- Using the **Opticard**.

## The Character Bar





Use the **Character Bar** to manually insert or edit text. The **Character Bar** is only available when the Pen is in **Edit Mode**. Scroll to the field you wish to edit and press ENT to activate **Edit Mode**.

Use the direction keys to scroll to the place you wish to insert text and press ENT to access the **Character Bar**. Press ESC to exit the **Character Bar**.

### Using the Character Bar

The **Character Bar** works in two modes: **Insert Mode** and **Overwrite Mode** which are determined by the setting in the application's **Edit Menu**. The default mode is **Insert Mode**.


- In **Insert Mode** characters are inserted at the site of the cursor.
- In **Overwrite Mode** each character that is inserted replaces the highlighted character.

Use  and  to scroll to the character you wish to insert and press ENT. Do the same thing for each character you wish to insert. When you have finished, press ESC to return to the previous screen.




### Character Bar Options

The default **Character Bar** contains the twenty six lower-case ABC characters as well as the option to access numbers, punctuation characters, upper-case and accented characters and symbols.

#### Insert Upper-Case Characters

Insert upper case (capital) letters by scrolling to the lower-case character and pressing  to reveal the upper and lower case options for the character. Scroll to the character you wish to insert and press ENT.

## Insert Accented Characters or Symbols

Insert accented characters or symbols created using alphabet characters, such as  or  by scrolling to the lower-case character and pressing  to reveal the additional characters available. Scroll to the character you wish to insert and press ENT.



### Insert Numbers

Scroll to this symbol and press ENT to reveal the numeric **Character Bar**.



### Insert Punctuation Symbols

Scroll to this symbol and press ENT to reveal the punctuation **Character Bar**.



### Alphabet

Scroll to this symbol and press ENT to return to the default alphabetic **Character Bar**.



### Delete

Scroll to this option to delete the highlighted character. If you enter the **Character Bar** from a field that has reached its maximum number of characters, the cursor immediately jumps to the delete symbol and you will be unable to insert any characters until you delete a character from the field.

## Spacebar

Scroll to this option and press ENT to insert a space between characters.



### Multiple Characters Mode

This symbol indicates that you can enter as many characters as you wish. Scroll to the character you wish to add and press ENT. Keep adding characters in this way. To exit the **Character Bar** press ESC. Scroll to this symbol and press ENT to change to **Single Characters Mode**.



### Single Character Mode

This symbol indicates that you can insert one character before the **Character Bar** exits. Scroll to this symbol and press ENT to change to **Multiple Characters Mode**.

## The Opticard



The **Opticard** is a scanning keyboard found on the back of the Pen case.

Every letter scanned with the Opticard is identified by its unique barcode and converted to the correct character on your Pen.

Use the **Opticard** to edit scanned text, or to insert text that cannot be scanned due to scanning limitations. To use the

### **Opticard:**

1. Hold the Pen case horizontally, with the **Opticard** facing up and the **Opticard** title on the right.
2. Scan the **Opticard** key in the bottom left corner of the **Opticard**, from left to right or from right to left, to activate **Opticard Mode**. When **Opticard Mode** is activated, the light in the tip of the Pen blinks rapidly.
3. Slowly scan the character key, from right to left or from left to right, or touch the key gently with the tip of your Pen. The letter appears in the Pen display.

Use the following key combinations to enter the required characters:

- **Lower-Case Characters:** Scan the character key.
- **Upper-Case Characters:** Scan the **Shift** key and then scan the character key.
- **Caps Lock:** To activate/deactivate **Caps Lock**, scan **Shift** twice. Activating **Caps Lock** enables you to enter letters in upper case only.
- **Punctuation Symbols:** Scan the **Ctrl** key and then scan the symbol.
- **Accented characters:** Scan the **Ctrl** key, scan the accent, and then scan the character corresponding to the accent.
- **Accented characters in upper-case:** Scan the **Ctrl** key followed by the **Shift** key, scan the accent,

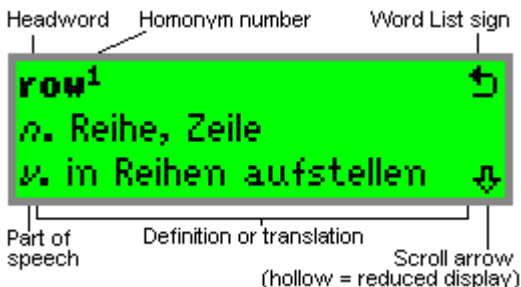
and then scan the character corresponding to the accent.

- **Space:** Scan the **spc** key.
  - **Delete:** Scan the **Shift** key and then scan the **del** key.
4. When you are finished, scan the **Opticard** key again to return to normal scanning mode.

## The Dictionary Entries

The dictionary entries contain various elements and indicators. The following examples are taken from the English to German and German to English dictionaries.

*Note: Not all dictionaries contain all the elements mentioned.*



### Reduced and Full Dictionary Entry Display

Press or to toggle the display of the current entry between reduced and full display. **Reduced Display** hides certain display elements such as phonetics. **Full Display** shows the entire dictionary entry.

### Scroll Arrows

The scroll arrows on the bottom right of the screen indicate that you can scroll up and down to view the entire dictionary entry.

- The hollow arrow indicates the entry is being viewed in **Reduced Display**.
- The full arrow indicates the entry is being viewed in **Full Display**.

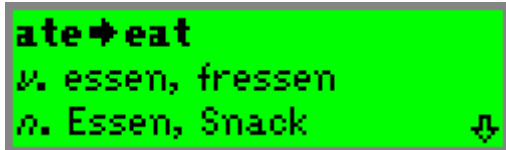
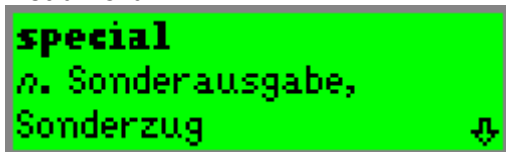
## Word List ↵

The **Word List** sign appears at the top right of the **Dictionary Screen** and indicates that there are additional entries for the headword on screen. Press ESC to view the **Word List**.

The **Word List** appears:

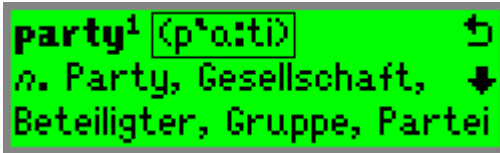
- When the scanned word corresponds to more than one dictionary entry. For example, if you scan the word "dressing", the Quicktionary application enables you to choose between the dictionary entries "dress" and "dressing".
- When the scanned word is a homonym, a word that is the same as another in spelling but different in meaning.
- After scanning an idiom or phrasal verb, the **Quicktionary** will automatically recognize the entire phrase from the first word highlighted, and will provide a **Word List** containing both the whole idiom and the first highlighted word.

## Headword



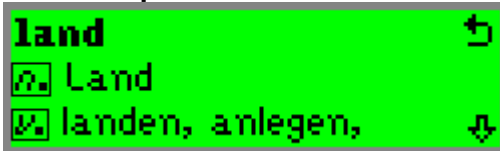
The selected word or a derivative of the selected word, may consist of more than one word. The screenshots here display the headword "special" and the word "ate", a derivative of the headword "eat".

## Phonetics



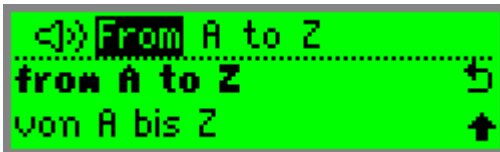
The phonetic transcription of the headword. This can be seen when the dictionary entries are shown in **Full Display**. The guide to the phonetic symbols used in the dictionary, is available from the **Guides and Glossaries** menu in **Help** in the **Quicktionary Menu**.

## Parts of Speech



Categories of words that describe their particular function, e.g. nouns, verbs, adjectives. Some dictionary entries contain several parts of speech, such as "land" which is both a noun (*n.*) and a verb (*v.*).

## Idioms



Expressions or phrases usually composed of a sequence of words. They can be identified:

- Automatically within a sentence
- By scrolling through the translation of the first word of the sequence.

If you scan text containing an idiom, the **Quicktionary** application will automatically display the translation of the idiom when the first word is highlighted, i.e. the idiom "From A to Z" displayed from the headword "From".

## Split Verbs (German source language)



If you scan a single word which is part of a split verb:

1. The translation will appear along with the **Word List** icon. In the **Word List**, the **SPLIT VERB** option appears allowing you to scan the first part of the split verb.
2. The message "Scan 1st part" will appear allowing you to scan the first part of the split verb in order to view the translation of the entire verb.

If you scan a line of text containing a split verb (e.g., in the German to English dictionary), the **Quicktionary** automatically recognizes the verb and combines the parts.

The dictionary entry for the verb is displayed as soon as you highlight the first part of the verb that appears in the sentence. For example, if you scan in the sentence "ihr stellt etwas auf", the dictionary entry for "aufstellen" appears as soon as you highlight "stellt".

## Compound Words



If you scan a word that is not a dictionary entry, but is a compound word consisting of existing dictionary entries (e.g., in the German to English dictionary), the **Quicktionary** separates the compound word into its respective entries.

The translation of the primary word in the compound word appears first, with the **Word List** sign next to it.

To display the dictionary entry for another part of the compound word:



1. Press ENT to go to the **Dictionary Screen** (if you scanned more than one word).
  2. Press ESC to display the word list.
  3. Scroll to the word you want to translate and press ENT.
- For example: If you scan the word 'Sprachgemeinschaft', the entry for 'gemeinschaft' appears. Go to the word list and select 'Sprache' to view its translation.

## Hear Scanned Text Read Aloud

Scanned text can be read aloud from both the **Split Screen** and the **Dictionary Screen**. Adjust the volume using **Voice Settings** in the **Preferences** menu.


*Note: Not all dictionaries have text-to-speech functionality.*

Access the **Auto Speak** option from **Preferences** in the **Quicktionary Menu**.

When **Auto Speak** is selected:

- Scrolling through the text in the **Split Screen** will cause the word to be read aloud automatically as it is highlighted.
- Accessing the **Dictionary Screen** by either scanning a single word or from the **Split Screen** will cause the word to be read aloud automatically.

When **Auto Speak** is not selected:

- Scrolling to the left in the **Split Screen** until the  icon is highlighted will cause the entire sentence to be read aloud. Press ENT when the icon is highlighted to hear the text read aloud again.
- Press ENT to hear the word read aloud in the **Dictionary Screen**.

## Homograph Pronunciation

A homograph is one of two or more words that have the same spelling but differ in origin, meaning, and sometimes pronunciation, such as "fair" (pleasing in appearance) and "fair" (market) or "wind" (wīnd) and "wind" (wīnd).

If the selected word is a homonym, Quicktionary will read out all the options for pronouncing the word.

## Using Professional Dictionaries

Some Pens contain dictionaries known as professional dictionaries. These dictionaries contain multiple sub-dictionaries that are incorporated into a single dictionary, such as the HMC Dictionaries. These dictionaries are represented by a single heading in the **Select Dictionary** option in the **Dictionary** submenu accessed from the **Quicktionary Menu**.









When you select the dictionary and exit to the **Dictionary** submenu you will see two additional submenu options:

### 1. **Dictionary Display Order**

Use this option to choose the preferred order in which entries from the sub-dictionaries are displayed.



To set the preferred dictionary order:

- Scroll through the dictionary list using  and  until the sub-dictionary you wish to move is highlighted.
- Press ENT. A scroll arrow   will appear indicating that you can move the sub-dictionary either up or down in the list.
- Use  and  to move the sub-dictionary to the desired location.
- Press ENT to confirm the location.

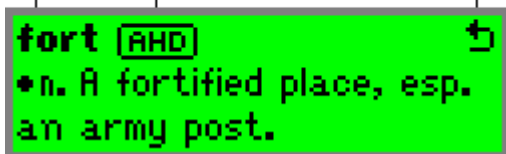
When viewing the dictionary entry, the icon representing the sub-dictionary from which the entry is derived is displayed after the headword. Press ESC to access the **Word List** and see the additional entries available from each sub-dictionary

within the professional dictionary. The icon representing the sub-dictionary is displayed on the right of the screen.

Icon indicating that the dictionary entry is derived from the American Heritage Dictionary® Office Edition

Headword



Wordlist Icon



## 2. **Select Cross-Ref. Dict.**

Use this option to choose the dictionary you wish to use for cross-referencing words from within the professional dictionary entry. This option is only available if there is another dictionary installed on the Pen whose source language corresponds to the language used in the professional dictionary.

To choose the cross-reference dictionary:

- Scroll through the list of available dictionaries using  and  until the dictionary you wish to choose is highlighted.
- Press ENT.

## **Using the Cross-Reference Function**

The cross-reference function is available in the **Dictionary Screen**. To cross-reference from within the current dictionary entry:

- Press ENT to activate **Highlight Mode**.
- Scroll through words within the definition using the direction keys. Each word will be highlighted individually.
- Press ENT to view the cross-reference for the highlighted word.
- Press ESC to return to the original dictionary entry. If pressing ESC takes you to the **Word List**, press ESC again to access the original entry.
- Press ESC from within the original dictionary entry to deactivate highlight mode.

### **Types of Cross-Reference**

There are two types of cross reference, internal and external. When scrolling through the dictionary entry in **Highlight Mode**, internal cross-reference is represented by an underline and external cross-reference is represented by a highlight.

1. **Internal Cross-Reference:** Directs you to a relevant entry within the professional dictionaries.
2. **External Cross-Reference:** Directs you to the corresponding entry for the highlighted word in the selected cross-reference dictionary.

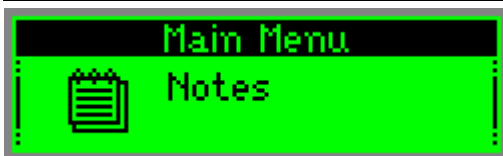
### **Hearing Words Read Aloud in Highlight Mode**

Some dictionaries allow you to hear the definition/translation read aloud when **Highlight Mode** is activated. This is possible only in dictionaries whose target language is compatible with the Pen's voice capabilities, i.e. the AHD English to English dictionaries.

Long-press the ENT key to hear words read aloud in **Highlight Mode**.

*Note: This feature is only available in the professional set of dictionaries.*

## The Notes Application



Use the **Notes** application to scan printed text, such as excerpts from journals and books, into your Pen. Access **Notes** from the **Pen Main Menu**.


To create a new note, select **New File** from the **Notes Menu** which opens as soon as you enter the application. Scan a new file name, or keep the default name.

The scanning screen will appear, with a blinking cursor:



Scan text directly into this screen. The text appears highlighted. If the scanned text is unclear, erase it by pressing ENT while it is still highlighted. Otherwise, continue scanning. The next scans will appear consecutively on screen.

To insert text at a specific point, move the blinking cursor to that point using the direction keys. New scanned text will be inserted at the location of the blinking cursor.

Scroll through the text using the direction keys. Insert a new paragraph at the end of the text by pressing .

### Scanning Language for Notes

**Notes** uses the default scanning language from **Scanning Language** in the **Preferences** menu. Access the **Preferences** menu to change the default scanning language. Change the scanning language for a specific file using **Select Language** in the **Edit Menu**.

## Editing and Inserting Text

In the scanning screen:

- Press ESC to access the **Edit Menu**.
- Press ENT to access the **Character Bar** for manual inserting of text.
- Scan directly into the screen using the **Opticard**.

For more information on using the Character Bar and Opticard, see *Editing and Inserting Text* on page 17.

## Transferring Notes Files to the PC

To transfer **Notes** files to the PC, launch the **WizCom Desktop**, connect the USB cable to both Pen and PC and select **QuickLink** from the **Pen Main Menu**. To change the default file transfer settings, see *Change File Transfer Settings* on page 50.

## The Notes Menu



The **Notes Menu** contains the following options. Select the option to perform the function described. To return to the **Notes Menu** from within a file, press ESC twice.

### Edit Current File

The last file you opened is called the current file. Select this option to open the current file for editing.

### New File

Select this option to create a new file. Scan in the file name and select **OK**. The scanning screen will appear.

### Open File

Open an existing file for viewing or editing.

### Delete File

Delete an existing file.

### Beaming

Beam and receive files using infrared communication.

Files can be transferred using IrOBEX compatible devices, such as PDAs (Palm, IPAQ etc), or Smartphones.

### 1. Sending Notes

- a. Open the note you wish to send and return to the **Notes Menu**.
- b. In the **Notes Menu** scroll down to **Beaming** and press ENT.
- c. Select **Send Note** from the **Beaming** submenu.
- d. Confirm that the infrared port on the receiving device is enabled to receive.
- e. Align the infrared screens on both the sending and receiving devices.
- f. Wait for the success confirmation on the Pen.

### 2. Receiving Notes

- a. In the **Notes Menu** scroll down to **Beaming** and press ENT.
- b. Select **Receive Note** from the **Beaming** submenu.
- c. Align the infrared screens on both the sending and receiving devices.
- d. Initiate infrared sending (beaming) from the sending device.
- e. Wait for the success confirmation on the Pen.
- f. The file will open on the Pen screen and will be saved automatically.

### Exit

Exit **Notes** and return to the **Pen Main Menu**.

### About

View **Notes** copyright and version information.

## The Notes Edit Menu



To access the **Edit Menu**:

1. Scroll to the file you wish to edit in the **Open File** menu from the Notes Menu and press ENT.

## The Pen

2. The file will open on screen. Press ESC to access the **Edit Menu**.

The **Edit Menu** contains the following options:

### **Resume Editing**

Return to the current field without making changes. The field remains in **Edit Mode**.

### **Activate Overwrite Mode**

Overwrite the existing text. Overwrite mode highlights the first character after the blinking cursor. Inserted text overwrites the text starting at the highlighted character.

When **Overwrite Mode** is activated, the menu option changes to **Activate Insert Mode**. Text will be inserted at the site of the blinking cursor.

### **New Paragraph**

Insert a new paragraph after the current one.

### **Delete Paragraph**



Delete the current paragraph.

### **Select Language**

Change the scanning language for the current paragraph. The scanning language can only be changed if the field is empty. If the current field contains text it must be erased before the scanning language can be changed.

The language change will apply to the remainder of the file, unless the scanning language is changed again.

### **Scanning Options**

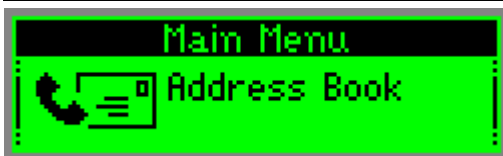
Change the scanning setting within the application. These settings will apply to all future files until the setting is toggles on or off. Toggle settings on or off by pressing ,  or ENT.

 = on.

- **Numeric:** Select this option to scan numbers only. When this option is selected regular characters will not scan correctly and will appear as gibberish text.
- **Inverse:** Select this option to scan light text on a dark background.



## The Address Book Application



Use the **Address Book** to store addresses and transfer them to the PC via the **WizCom Desktop**. Access the **Address Book** from the **Pen Main Menu**.

### Scanning Language for Addresses

**Address Book** uses the default scanning language from **Scanning Language** in the **Preferences** menu. Access **Preferences** to change the default scanning language.

### Editing and Inserting Text into Address Book Fields

To edit or insert text into a specific field scroll to the field and press ENT to activate **Edit Mode**. The highlighted field will be replaced by regular text, with a blinking cursor at the beginning of the field. To return to regular scanning mode press ESC twice.

When the Pen is in **Edit Mode**, text can be edited or inserted in two ways.

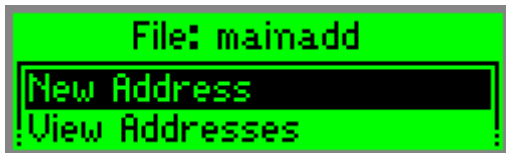
1. Using the **Character Bar**.
2. Using the **Opticard**.

For more information on using the Character Bar and Opticard, see **Editing and Inserting Text** on page 17.

### Transferring Addresses to the PC

To transfer addresses to the PC, launch the **WizCom Desktop**, connect the USB cable to both Pen and PC and select **QuickLink** from the **Pen Main Menu**. To change the default file transfer settings, see **Change File Transfer Settings** on page 50.

## The Address Book Menu



The **Address Book Menu** contains the following options. Select the option to perform the function described:


### New Address

Create a new address.

1. Scan the address details into the appropriate fields. After scanning, the cursor will jump automatically to the next field.
2. Select **OK**.

### View Addresses



View saved addresses. Scroll through addresses using the direction keys. When an address is highlighted:

1. Press ENT to view the full entry. Press ENT again to open the address for editing.
2. Press  to access the **Addresses Menu**.

Use the **Addresses Menu** to do the following:

1. **Find Address**
2. **Select Search Language**
3. **Delete Address**
4. **View Address**
5. **Edit Address**

### Settings

Change the default settings for new addresses. Toggle settings on or off by pressing ,  or ENT. ✓ = on.

- **Scroll Screen**: When **Scroll Screen** is selected, the screen will scroll (rather than jump) to the next field after text is scanned.
- **Auto Advance**: When **Auto Advance** is selected, the screen will move automatically to the next field after text is scanned.
- **AutoName**: When **AutoName** is selected, scan both the first name and last name at the same time, and the scanned text will automatically be sent to the **First Name** and **Last Name** fields.

- **Next Address Lang.:** Change the scanning language for the next address you scan.
- **Select Fields:** Select the fields you wish to use for storing address information.
- **Field Settings:** See a list of the fields available for storing address information.

### **New File**

**Address Book** uses a file called "mainadd" to store all scanned addresses. This file is the only file that is synchronized with the PC when using the **QuickLink** function. You can create new files to organize addresses, but these files will not be transferred to the PC.

### **Open File**

Open an existing file for storing addresses.

### **Delete File**

Delete an existing file. If you delete the current file you must open another file before you can continue scanning.

*Note: you can't delete the file, "mainadd" from the Pen.*

### **Beaming**

Beam and receive addresses via infrared communication. Transfer files using IrOBEX compatible devices, such as PDAs (Palm, IPAQ etc), or Smartphones.

1. **Sending Addresses**
  - a. In the **Address Book Menu** scroll down to **Beaming** and press ENT.
  - b. Select **Send Address** from the **Beaming** submenu.
  - c. Confirm that the infrared port on the receiving device is enabled to receive.
  - d. Align the infrared screens on both the sending and receiving devices.
  - e. Scroll to the address you wish to send and press ENT.
  - f. Wait for the success confirmation on the Pen.
2. **Receiving Addresses**
  - a. In the **Address Book Menu** scroll down to **Beaming** and press ENT.
  - b. Select **Receive Address** from the **Beaming** submenu.

- c. Align the infrared screens on both the sending and receiving devices.
- d. Initiate beaming from the sending device.
- e. Wait for the success confirmation on the Pen.
- f. The address will open on the Pen screen and will be saved automatically.

### 3. **Sending a Business Card**

You can only send a business card when you are using the default address book file, "mainadd". Open the "mainadd" file by doing the following:

- a. In the **Address Book Menu** select **Open File**.
- b. Scroll down to "mainadd" and press ENT.

To send a business card you need to first define which address you wish to use as your business card. Do the following:

- a. In the **Address Book** application scroll down to **Beaming** and press ENT.
- b. Select **Select Business Card** from the **Beaming** submenu.
- c. Scroll down to the file you wish to use as your business card and press ENT.

Once you have defined your business card, send it as follows:

- a. In the **Address Book** application scroll down to **Beaming** and press ENT.
- b. Confirm that the infrared port on the receiving device is enabled to receive.
- c. Align the infrared screens on both the sending and receiving devices.
- d. Select **Send Business Card** from the **Beaming** submenu.
- e. Wait for the success confirmation on the Pen.

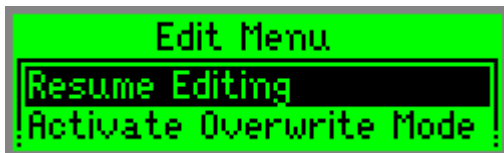
### **Exit**

Exit the **Address Book** application.

### **About**

View **Address Book** copyright and version information.

## The Address Book Edit Menu



Scroll to the field you wish to edit, press ENT to activate **Edit Mode** and ESC to access the **Edit Menu**. The **Edit Menu** contains the following options. Select the option to perform the function described:

### Resume Editing

Return to the current field without making changes. The field remains in **Edit Mode**.

### Activate Overwrite Mode

Overwrite the existing text. Overwrite mode highlights the first character after the blinking cursor. Inserted text overwrites the text starting at the highlighted character. When **Overwrite Mode** is activated, the menu option changes to **Activate Insert Mode**. Text is inserted at the site of the blinking cursor.

### Insert Line

Insert an extra line into the current field.




### Delete Line

Delete a line from the current field. If there is only one line, the text in the field will be deleted.

### Clear Line

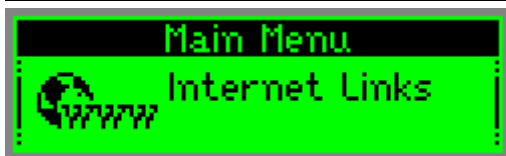
Delete the text in the current field.

### Scanning Options

Change the settings for the current field. Press  to access this menu during scanning. Toggle settings on or off by pressing  or ENT.  = on.

- **Numeric:** Select this option to scan numbers only. When this option is selected regular characters will not scan correctly and will appear as gibberish text.
- **Inverse:** Select this option to scan light text on a dark background.
- **Multiple Lines:** Select this option to scan multiple lines into the current field.

## The Internet Links Application



Use **Internet Links** to store web addresses (URLs) and transfer them to the PC via the **WizCom Desktop**. Access **Internet Links** from the **Pen Main Menu**.

### Scanning Language for Links Files

**Internet Links** uses the default scanning language from **Scanning Language** in the **Preferences** menu. Access the **Preferences** menu to change the default scanning language.

### Editing and Inserting Text into Internet Links Fields

To edit or insert text into a specific field scroll to the field and press ENT to activate **Edit Mode**. The highlighted field will be replaced by regular text, with a blinking cursor at the beginning of the field. To return to regular scanning mode press ESC twice.

When the Pen is in **Edit Mode**, text can be edited or inserted in two ways.

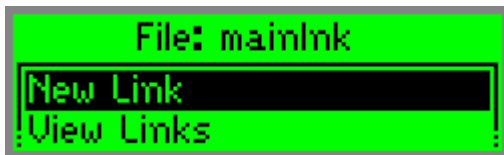
1. Using the **Character Bar**.
2. Using the **Opticard**.

For more information on using the Character Bar and Opticard, see **Editing and Inserting Text** on page 17.

### Transferring Internet Links to the PC

To transfer links to the PC, launch the **WizCom Desktop**, connect the USB cable to both Pen and PC and select **QuickLink** from the **Pen Main Menu**. To change the default file transfer settings, see **Change File Transfer Settings** on page 50.

## The Internet Links Menu



The **Internet Links Menu** contains the following options. Select the option to perform the function described:

### New Link


Create a new internet link.

1. Scan the website address (English only) into the **Internet Link** field. When you finish, the cursor will jump automatically to the next field.
2. Scan a description for the link into the **Description** field and select **OK**.

### View Links

View saved links. Scroll using the up/down direction keys.



When a link is highlighted:

1. Press ENT to view the full entry. Press ENT again to open the link for editing.
2. Press  to access the **Links Menu**.

Use the **Links Menu** to do the following:

1. **Delete Link**
2. **View Link**
3. **Edit Link**

### Settings

Change the default settings for new links. Toggle settings on or off by pressing ,  or ENT. ✓ = on.

- **Scroll Screen:** When **Scroll Screen** is selected, the screen will scroll (rather than jump) to the next field after text is scanned.
- **Auto Advance:** When **Auto Advance** is selected, the screen will move automatically to the next field after text is scanned.
- **AutoDescribe:** When **AutoDescribe** is selected, the description for the new link is taken automatically from the **Internet Link** field.
- **Next Link Language:** Change the scanning language for the **Description** field of the next link you scan.

### **New File**

**Internet Links** uses a file called "mainlnk" to store all scanned links. This default file is the only file that is transferred to the PC when using the **QuickLink** function. You can create new files to organize links, but these files will not be transferred to the PC.

### **Open File**

If you have created new links files you can access them using this option. Scroll through the files and select the one you wish to use to store future links.

### **Delete File**

Use this option to delete any links files you may have created. If you delete the current file you must open another file before you can continue scanning.

*Note: you can't delete the main links file, "mainlnk" from the Pen.*

### **Exit**

Exit the **Internet Links** application.

### **About**

View **Internet Links** copyright and version information.

## **The Internet Links Edit Menu**



To access the **Edit Menu**, scroll to the field you wish to edit, press ENT to activate **Edit Mode** and ESC to reach the **Edit Menu**. The **Edit Menu** contains the following options. Select the option to perform the function described:

### **Resume Editing**

Return to the current field without making changes. The field remains in **Edit Mode**.

### **Activate Overwrite Mode**

Overwrite the existing text. Overwrite mode highlights the first character after the blinking cursor. Any text that is



inserted overwrites the text starting at the highlighted character.

When **Overwrite Mode** is activated, the menu option changes to **Activate Insert Mode**. Text will be inserted at the site of the blinking cursor.

### **Insert Line**

Insert an extra line into the current field.


### **Delete Line**



Delete a line from the current field. If there is only line, the text in the field will be deleted.

### **Clear Line**

Delete the text in the current field.

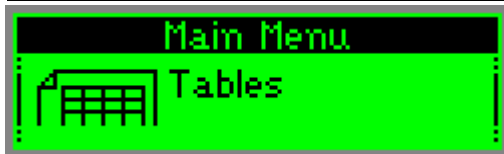
### **Scanning Options**

Change the settings for the current field. This setting can also be accessed during regular scanning by pressing .

Toggle settings on or off by pressing ,  or ENT. ✓ = on.

- **Numeric:** Select this option to scan numbers only. When this option is selected regular characters will not scan correctly and will appear as gibberish text.
- **Inverse:** Select this option to scan light text on a dark background.
- **Multiple Lines:** Select this option if you wish to scan multiple lines into the current field.

## The Tables Application



Use **Tables** to store information in tabular form and transfer it to the PC via the **WizCom Desktop**. Access **Tables** from the **Pen Main Menu**.

### **Scanning Language for Tables Files**

**Tables** uses the default scanning language from **Scanning Language** in the **Preferences** menu. Access **Preferences** to change the default scanning language.

## Editing and Inserting Text into Tables Cells

To edit or insert text into a specific cell scroll to the cell and press ENT to activate **Edit Mode**. The highlighted field will be replaced by regular text, with a blinking cursor at the beginning of the field. To return to regular scanning mode press ESC twice.

When the Pen is in **Edit Mode**, text can be edited or inserted in two ways.

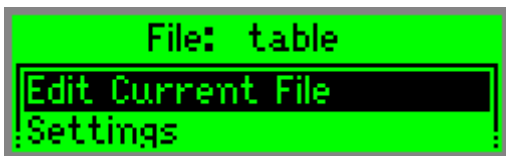
1. Using the **Character Bar**.
2. Using the **Opticard**.

For more information on using the Character Bar and Opticard, see *Editing and Inserting Text* on page 17.

## Transferring Tables to the PC

To transfer **Tables** files to the PC, launch the **WizCom Desktop**, connect the USB cable to both Pen and PC and select **QuickLink** from the **Pen Main Menu**. To change the default file transfer settings, see *Change File Transfer Settings* on page 50.

## The Tables Menu





The **Tables Menu** contains the following options. Select the option to perform the function described:

### Edit Current File

The last file you opened is called the current file. Select this option to open the current file for editing.

### Settings

Change the default settings for new **Tables** files. Toggle settings on or off by pressing ,  or ENT. ✓ = on.

- **Scroll Screen:** When **Scroll Screen** is selected, the screen will scroll (rather than jump) to the next field after text is scanned.
- **Auto Advance:** When **Auto Advance** is selected, the screen will move automatically to the next field after text is scanned.

### New File

Select this option to create a new file. Scan in the file name and select **OK**. The tables screen will appear. The **Tables** application starts at A1, the cell at the upper left-hand corner of the table.

### Open File

Open an existing file for viewing or editing.

### Delete File

Delete an existing file.

### Exit

Exit the **Tables** application.

### About

View copyright and version information for the **Tables** application.

## The Tables Edit Menu



Scroll to the field you wish to edit, press ENT to activate **Edit Mode** and ESC to reach the **Edit Menu**. The **Tables Edit Menu** contains the following options. Select the option to perform the function described:

### Resume Editing

Return to the current cell without making changes. The cell remains in **Edit Mode**.

### Activate Overwrite Mode

Overwrite the existing text. Overwrite mode highlights the first character after the blinking cursor. Any text that is inserted overwrites the text starting at the highlighted

character. When **Overwrite Mode** is activated, the menu option changes to **Activate Insert Mode**. Text will be inserted at the site of the blinking cursor.




### **Clear Line**

Delete the text in the current cell.

### **Select Language**

Change the scanning language for the current cell. The scanning language can only be changed if the cell is empty. If the current cell contains text it must be erased before the scanning language can be changed. The scanning language will only change for the current cell.

### **Scanning Options**

Change the settings for the current cell. Toggle settings on or off by pressing ,  or ENT.  = on.

- **Numeric:** Select this option to scan numbers only. When this option is selected regular characters will not scan correctly and will appear as gibberish text.
- **Inverse:** Select this option to scan light text on a dark background.
- **Multiple Lines:** Select this option if you wish to scan multiple lines into the current field.

### **Insert Row**

Insert a row into the table. The row will be inserted below the row containing the current cell.

### **Insert Column**

Insert a column into the table. The column will be inserted after the column containing the current cell.

### **Remove Row**

Delete the row containing the current cell.

### **Remove Column**

Remove the row containing the current cell.

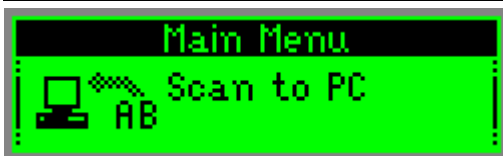
### **Insert Line**

Insert a line into the current cell.

### **Delete Line**


Delete a line from the current cell. If there is only one line in the current cell, the text in the current cell will be deleted.

## The Scan to PC Application



Use **Scan to PC** to scan text and send it directly to the PC. Text can be scanned into any file or application on the PC that has a blinking cursor. Access the **Scan to PC** application by selecting it from the **Pen Main Menu**.

**Scan to PC** works in the same way as standard editing using a keyboard i.e., highlighted text is overwritten, text is inserted in Insert Mode or overwritten in Overwrite Mode. Using **Scan to PC** does not interfere with your regular use of the Windows application.

To use **Scan to PC**, the **WizCom Desktop** must be running on the PC. If there is no **Scan to PC** compatible application open on screen, the text will still be sent from the Pen, but will not be accessible on the PC. The **WizCom Desktop** does not need to be maximized on screen as long as it is running (the  icon appears in the notification area of the Windows taskbar).

To use **Scan to PC**:

1. Launch the **WizCom Desktop**.
2. Make sure that the Pen is connected to the PC with the USB cable.
3. Ensure that communications are working between your Pen and computer. If you are not sure if your communications are working, run the **Communications Wizard** from the **Help** menu on the **WizCom Desktop Menu Bar**.

*Note: If you have problems with Pen-PC Communications, see **Establishing Pen-PC Communications** on page 9.*

4. On your Pen, select **Scan to PC** from the **Pen Main Menu**. The application opens in the scanning screen so you can start scanning immediately.

5. When you have finished scanning, press ESC on the Pen to exit **Scan to PC**.

*Note: **Scan to PC** works in most Windows applications, however, it may be incompatible with some applications.*

## Scan to PC Modes



**Scan to PC** has two scanning modes: **Send Immediately** and **Deferred Sending**.

### Send Immediately

When the **Send Immediately** option in the **Scan to PC Settings** menu is selected, any text that is scanned is sent directly into an open file on the PC that has a blinking cursor. This is the default scanning mode.

### Deferred Sending

When the **Send Immediately** option in the **Scan to PC Settings** menu is not selected, text that is scanned is shown on the screen, and the user can choose whether to send the text on screen to the PC or to discard it or rescan it.



- To send the text on screen press ENT.
- To scan multiple lines, scan a line of text and then press  to store the scanned text and keep scanning. Press  every time you want to save a line. When you have finished scanning press ENT to send the scanned text to the PC.

## Scan to PC Settings on the Pen



Entering the **Scan to PC** application takes you directly to the scanning screen. Select the **Settings** menu from the scanning screen to switch between the **Scan to PC** modes, and to modify scanning options.

The **Settings** menu contains the following options:

### Send Immediately

Select this option for scanned text to be sent directly to the PC after scanning. Toggle **Send Immediately** on or off by pressing ,  or ENT. ✓ = on.

## **Scanning Options**

Change the default settings for the application. Toggle settings on or off by pressing ,  or ENT. ✓ = on.

- **Numeric:** Select this option to scan numbers only. When this option is selected regular characters will not scan correctly and will appear as gibberish text.
- **Inverse:** Select this option to scan light text on a dark background.

## **About**

View copyright and version information for the **Scan to PC** application.

## **Scan to PC Settings in the WizCom Desktop**

Use the **Scan to PC Settings** in the **WizCom Desktop** to determine what key is inserted after each line of text is sent to the PC application. The default setting is **Space**, meaning that a space is inserted after each scan appears in the application.

Access **Scan to PC Settings** from the **Pen Communications** menu on the **WizCom Desktop Menu Bar**.

From the **Scan to PC Settings** menu define the key you want to enter after each scan:

- **Space:** Inserts a space after each scan.
- **Tab:** Inserts a tab after each scan. (For instance, when scanning into an Excel table, when you finish scanning the cursor jumps automatically to the next cell.)
- **Enter:** The cursor moves to the next line after each scan.
- **Nothing:** Nothing is inserted after each scan; the next scanned text will be inserted immediately after the last character of the previous scan.

## **Scanning in Different Languages**

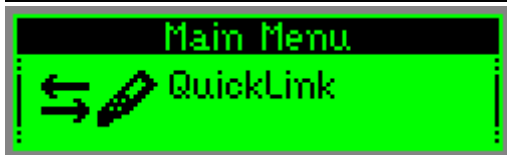
**Scan to PC** uses the default scanning language from **Scanning Language** in the **Preferences** menu. Access **Preferences** to change the default scanning language.

If you are scanning in languages other than English, your Windows settings (non-unicode programs option) must be configured to fully support the language you wish to use. If the version of Windows you are using does not support the character set of the language you have selected, you will not be able to view the character set correctly. Language settings can be accessed through the **Windows Control Panel** settings (name of application varies depending on which operating system you are running).

The keyboard corresponding to the scanning language you require should be installed and should be active in the Windows application you wish to scan into. The **WizCom Desktop** language bar should be set to the required language.

To confirm that the language settings are correct in the Windows application, open the application you wish to scan text into and attempt to type text in the required language. If it appears correctly, the Windows application is ready.

## QuickLink



Use the **QuickLink** option in the **Pen Main Menu** to transfer files from your Pen to the PC using the Desktop application. This function transfers files from the **Notes**, **Address Book**, **Internet Links** and **Tables** applications.

To use **QuickLink**, the **WizCom Desktop** must be running on the PC. The **WizCom Desktop** does not need to be maximized on screen as long as it is running (the  icon appears in the notification area of the Windows taskbar).

Before using **QuickLink** on the Pen, make sure to modify the default settings in the **WizCom Desktop** by accessing the **File Transfer Settings** option from the **Pen Communications** menu in the **Menu Bar**.



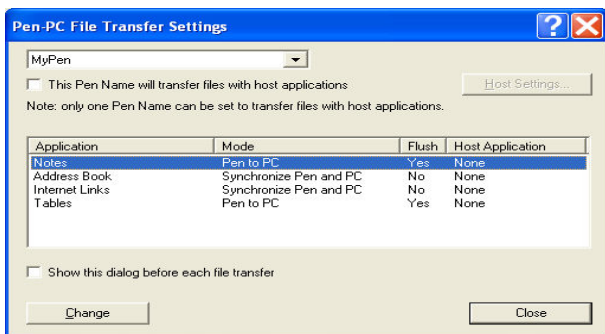
To transfer files using **QuickLink** do the following:

1. Connect the USB cable to both the Pen and the PC.
2. Make sure that Pen communications are set to **On** in the Desktop and that communications have been established (see **Establishing Pen-PC Communications** on page 9).
3. On your Pen, scroll down to the **QuickLink** option in the **Pen Main Menu** and press ENT.
4. A dialog box will open showing the file transfer process.
5. The success message will appear when the file transfer process has completed.

## File Transfer Settings in the WizCom Desktop

Use the **File Transfer Settings** dialog box to determine what happens to files saved on the Pen when you select the **QuickLink** option from the **Pen Main Menu**.

If you have several Pens using the same Desktop application, you can define individual settings for each Pen, based on their individual Pen names.



To define **File Transfer Settings**:

1. Select **File Transfer Settings** from the **Pen Communications** menu on the **Menu Bar** of the Desktop to reveal the **File Transfer Settings** menu.
2. Make sure that the Pen name shown is the same as the Pen you are using. If not, select the correct Pen name from the drop-down list.

3. To select the file transfer function for each application, either double-click on the application name in the table, or click on the application name and then click the **Change** button. The **Change File Transfer Settings** menu will appear. It displays the options available for the specific application. See below for more information.
4. Select the option you wish to use and click OK. Repeat for each application.
5. If you want the **File Transfer Settings** dialog box to appear before each **QuickLink** operation (to verify the settings), click on the **Show this Dialog before each File Transfer** checkbox prior to closing the dialog box.
6. When you have finished, close the **File Transfer Settings** menu by clicking on the **Close** button.

## Change File Transfer Settings

There are four options available when defining **File Transfer Settings**. Not all are available for all applications.

1. **Synchronize Pen and PC:** The records on the Pen and computer are synchronized, resulting in identical data files on the Pen and the computer. If the same record was changed on both the Pen and computer, the original records disappear and two new records are created. To erase files from the Pen after synchronizing check the **Flush** option.
2. **Pen to PC:** The Pen files are copied from the Pen to the computer, overwriting the corresponding files on the computer. To erase files from the Pen after synchronizing check the **Flush** option.
3. **PC to Pen:** If you are interacting with host applications, the data in the host application file overwrites the data both in the Desktop and on the Pen. If you are not set to transfer files with host applications, the files on the Desktop are copied to the Pen, overwriting the corresponding files on the Pen.
4. **Don't transfer the files of this application:** No files are transferred between the Pen and computer for the specified application; the files remain untouched on both the Pen and computer.

## Synchronize with Host Applications

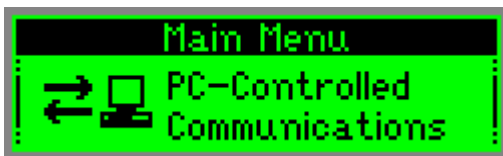
If you want your files to be saved in Microsoft Office compatible formats you must activate the **Host Settings** function in the **File Transfer Settings** menu.

1. Select **File Transfer Settings** from the **Pen Communications** menu on the **Menu Bar** of the Desktop. The **File Transfer Settings** menu appears.
2. Check the option **This Pen Name will transfer files with host applications.**

*Note: Only one Pen can be associated with host applications. If the checkbox is disabled it means another Pen has already been selected to interact with these applications. If you wish to change it, go through the list of Pen names, find the one where the option is checked and deselect it.*

3. Click on the **Host Settings** button (now enabled).
4. Look at the information for each application in the **Host Application** column. Click on the line for each application and a drop-down menu will appear.
5. Select the option you wish to activate for each application.

## PC-Controlled Communications



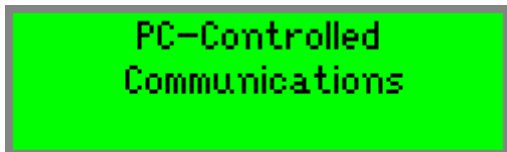
Use **PC-Controlled Communications** only when directed to by the **WizCom Desktop** or the CD. It is accessed from the **Pen Main Menu**.

This option is used by the Desktop to optimize the Pen file system, to check Pen-PC Communications using the **Communications Wizard** and to launch the **Add\Remove Pen Components** dialog.

## The Pen

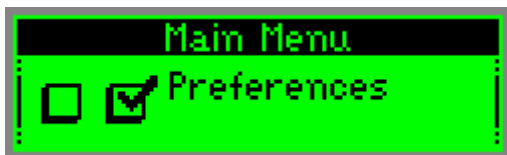
It is used by the CD to install Add-Ons, including spellers, interface languages and dictionaries.



When directed to by the Desktop or the CD, select **PC-Controlled Communications** from the **Pen Main Menu**. Scroll down to the option and press ENT. The following screen shows that the Pen is ready to communicate.



See *Establishing Pen-PC Communications* on page 9 to ensure that your Pen and PC are set up correctly for communication.

## The Preferences Menu



Modify the default Pen settings using this menu which can be accessed via the **Pen Main Menu**. To select an option, scroll to the required option using  or  and press ENT when the option is highlighted. To return to the previous screen without making changes, press ESC.

The **Preferences** menu contains the following options:

### **Scanning Language**



Use this option to change the default scanning language.

1. Select **Scanning Language**.
2. Scroll to the required language and press ENT.

*Note: The scanning language should be set to the same language as the text you are scanning. Spellers can be added from the CD-ROM to enhance character recognition in supported languages.*

## Interface Language

Use this option to change the language in which menus and messages appear. Interface languages can be added to the Pen using the *Super Pen*™ CD-ROM.

1. Select **Interface Language**.
2. Scroll to the interface language you want, using  or  and press ENT.

## Communications Settings

Use this option to adjust the settings communications between your Pen and computer.


### Connection Device

Use this option to select the connection device being used for Pen-PC Communications (USB cable or infrared). It is recommended that the USB cable is used when communicating with the computer.

1. Select **Connection Device**.
2. Scroll to the required device using  or  and press ENT.

### Baud Rate

The Baud Rate should always be set to 115,200.



1. Select **Baud Rate**.
2. If the **Baud Rate** is not on 115,200, scroll down using  until it is visible on screen and press ENT.

## Voice Settings

Use this option to adjust the voice settings on the Pen. This changes the way text is read aloud in the **Quicktionary** application.

### Volume

Use this option to adjust the volume level of the speaker.

1. Select **Volume**. The adjustment bar appears.
2. Adjust the volume level to the setting you want using  or  and press ENT.



### Pitch

When auto speak is selected, the Pen automatically pronounces the word you select or highlight.

1. Select **Pitch**.
2. Adjust the pitch using  or  and press ENT.



### **Reading Speed**

This option enables you to adjust the speed at which the Pen pronounces words.

1. Select **Reading Speed**.
2. Adjust the reading speed using  or  and press ENT. The higher the number, the faster the speed.



### **Auto Shut-Off Time**

If the Pen is not in use it will shut down automatically after two minutes. Use this option to change the automatic shut-off time.

1. Select **Auto Shut-Off Time**.
2. Choose the auto shut-off time you want using  or  and press ENT.



### **Right-/Left- Handed**

Use this option to switch between right and left handed modes. Switching between these modes rotates the text on the display 180°.

1. Select **Right-/Left- Handed**.
2. Scroll to the mode you prefer using  or  and press ENT.




### **Menu Type**

Use this option to define whether your Pen menus appear as text only, icons only, or both text and icons.

1. Select **Menu Type**.
2. Scroll to the menu type you prefer using  or  and press ENT.




### **Long-Press Interval**

Use this option to adjust the amount of time you need to keep a button pressed for a long press.

1. Select **Long-Press Interval**. The adjustment bar appears.
2. Move the slider to the setting you want using  or .
3. Test the setting by pressing and briefly holding down the  key. If the screen flashes the setting is fine. If the display does not flash, either adjust the setting to a shorter press, or press longer.



### **Double-Click Interval**

Use this option to adjust the amount of time between the two clicks for a double click.

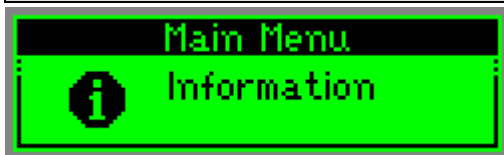
1. Select **Double-Click Interval**. The adjustment bar appears.
2. Move the slider to the setting you want using  or .
3. Test the setting by double clicking the  key. If the screen flashes the setting is fine. If the display does not flash, either adjust the setting to a shorter press, or double click faster.

### **Contrast**

Use this option to adjust the brightness of the display.

1. Select **Set Contrast**; the adjustment bar appears.
2. Adjust the contrast using  or  and press ENT. The higher the number, the darker the display.

## The Information Menu



The **Information** menu displays the following Pen information:

### **Memory Status**

See how much memory is left on the Pen's extension card. This option is useful if you wish to know if your Pen contains enough free memory to install extra components such as dictionaries.

### **Compact Memory**

Maximize free space on the Pen's extension card by compacting components already on the Pen.

### **Battery Status**

Check how much power is left in the batteries. A diagram displays the power level.

### **Serial Number**

View the Pen's serial number.

### **About**

View Pen version number, copyright information and version number of the Pen operating system.

## The WizCom Desktop


The **WizCom Desktop** is the application your Pen uses to communicate with and transfer data to your PC. It has two main functions:

1. Transferring stored data from the Pen to the PC using the **QuickLink** option on the Pen.
2. Scanning data directly into Windows applications using **Scan to PC**.

You can also use the Desktop to view and edit the text sent from the Pen to the PC, convert sent files to other formats, modify Pen components and optimize Pen performance by compacting the Pen file system.

### Running the Desktop


If, during installation, you selected the option for the Desktop to run upon Window's start-up, the Desktop will automatically start running when you start your computer. To open the

Desktop window, click the Desktop icon  in the notification area of the Windows taskbar and select the **Show Window** option from the pop-up menu.

If the Desktop application does not run when you start up your computer, or if you closed the application, you can start it by opening the Windows Start menu and selecting **Programs\WizCom Desktop\WizCom Desktop**.

### Exiting the Desktop

To exit the Desktop, select **Exit** from the **File** menu. Or click the Desktop icon, then select **Exit**.

Pressing ALT+F4 on the keyboard or clicking  in the upper-right corner of the Desktop window closes the Desktop window, but does not close the Desktop application. The application continues to run in the background, and the Desktop icon remains in the notification area of the Windows taskbar.




## The Desktop User Interface

The Desktop is divided into three main sections:

1. **Menu Bar:** The **Menu Bar** runs across the top of the screen. It contains all the options for using the Desktop.
2. **Toolbar:** The **Toolbar** is an iconic interface containing some of the main Desktop features.
3. **Desktop Window:** The **Desktop Window** is where all the files transferred between the Pen and PC can be viewed and edited.

### The Menu Bar

The **Menu Bar** runs across the top of the screen. It contains four menus.




File Pen Communications View Help

To select an option, click on the menu and then click on the option in the drop-down list. Some menus can be activated using shortcut-key commands which are shown on the right of the menu option. Press the key sequence shown to execute the shortcut-key command.

### The File Menu

The **File Menu** contains the following options:

- **New:** Create a new file.
- **Open:** Open an existing file.
- **Save As:** Save an existing file in a different location/format.
- **Pen Names:** Add, rename or delete Pen Names.
- **Find:** Search for words in the current file.
- **Print:** Print the current file.
- **Exit:** Exit the Desktop. Note: Selecting  will minimize the application to the Windows Taskbar.

### The Pen Communications Menu

The **Pen Communications Menu** contains the following options:

- **Turn Pen Communications Off/On:** Toggle communications on and off.
- **Add/Remove Pen Components:** Advanced users only! Should only be accessed if advised by Support.

- **Optimize Pen File System:** Clear empty spaces on your Pen extension card caused by file transfer and deletion.
- **Communications Settings:** Define communication settings for Pen-PC communications.
- **File Transfer Settings:** Define the settings for Pen-PC file transfer.
- **Scan to PC Settings:** Choose the key you wish to insert after each line of text is sent to the PC. The default setting is **Space**.

## The View Menu

The **View Menu** contains the following options:

- **Log:** View the history of the last three file transfer sessions.
- **Interface Language:** Change the language in which menus and messages appear in the Desktop.
- **Text Size:** Change the text size in the **Files** and **Current Files Panes**.
- **Toolbar:** Hide or show the **Toolbar**, which contains icons for accessing some of the main Desktop functions.
- **Status Bar:** Hide or show the **Status Bar** at the bottom of the screen which provides information about the current status of the application files you are viewing in the Desktop application.
- **Applications:** The applications shown in the **View** menu vary depending on the applications installed on your Pen. Select an application to view the application files in the **Desktop Window**.

## The Help Menu

The **Help Menu** contains the following options:

- **Help:** Access the Desktop online help document.
- **Communications Wizard:** Run the **Communications Wizard** to establish communications between your Pen and the PC.
- **Register at WizCom Site:** Register your Pen on the WizCom website.
- **About:** View the Desktop copyright and version information.

## The Toolbar

The Desktop **Toolbar** is located beneath the **Menu Bar** and allows quick access to some of the most-used Desktop functions. To select a toolbar option, click on the icon.

To hide or show the toolbar, select **Toolbar** from the **View** menu.

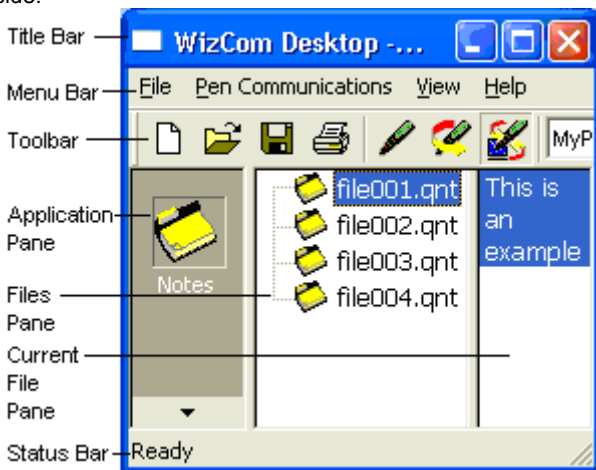


The **Toolbar** contains the following options:

	<b>New</b> Create a new file in the selected application.
	<b>Open</b> Open a file in the selected application.
	<b>Save As</b> Save the current file under a new name or in a different format.
	<b>Print</b> Print the current file.
	<b>Pen Names</b> Add, rename or remove <b>Pen Names</b> .
	<b>Add/Remove Pen Components</b> Add or remove Pen components.
	<b>Turn Pen Communications Off/On</b> Toggle Pen communications off and on.
	<b>Current Pen Name</b> Shows the name of the Pen currently selected on the Desktop.
	<b>Help</b> Accesses the Desktop online help.

## Desktop Window

The Desktop Window is split into vertical panes. To resize or hide a pane, drag the split bar between two panes to one side.




## Application Pane

The left pane, present at all times, is the **Application Pane** and displays the icons of all the applications installed on the Pen. Click on the application icon to view the files associated with the application.

## Files Pane


The **Files Pane** displays the list of files for the selected application. Select a file name to view the contents of the selected file in the right pane, the **Current File Pane**. This Pane is only visible when viewing **Notes** and **Tables** files.


## Current File Pane

Files can be created, opened and edited in this section. To open a file, select  from the toolbar or **Open** from the **File** menu and choose the file you wish to open. For applications with a middle pane, click on a file from the Files Pane. Only one file can be opened at a time.

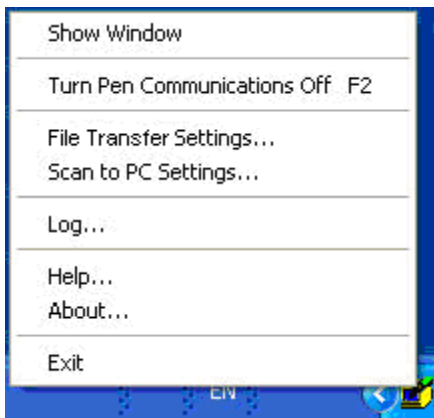
*Note: Any changes made to files are saved automatically.*

## The WizCom Desktop Taskbar Icon

The Desktop icon  is located in the notification area of the Windows taskbar. If you have set the Desktop to launch upon startup, the icon will appear automatically each time you start your computer. If not, the icon will appear only after you launch the Desktop.

When the Desktop is open on screen, clicking the  icon on the top right of the screen will not exit the application, but will cause it to minimize to the taskbar.

The Desktop is still running in this state. Clicking on the icon will cause a pop-up menu to appear with the following options:



The **Taskbar Menu** contains the following options:

- **Hide/Show Window:** Minimize or maximize the Desktop application.
- **Turn Pen Communications On/Off:** Activate or deactivate Pen-PC Communications.
- **File Transfer Settings:** Modify the **QuickLink** settings using the **File Transfer Settings** dialog box.
- **Scan to PC Settings:** Define the character to be inserted after each line of text you scan using the **Scan to PC Settings** dialog box.

- **Log:** See the log of the last Pen-PC communication activity.
- **Help:** Access this document.
- **About:** View the copyright and version information for the Desktop application.
- **Exit:** Exit the Desktop application.

## Changing the Desktop Interface Language

The Desktop contains support for user interfaces languages other than English.

To change the Desktop interface language:

1. Select **Interface Language** from the **View** menu on the **Menu Bar**. The **Interface Language** dialog box appears.
2. Select the interface language you want from the list and click **OK**.
3. Restart the Desktop.

*Note: Your Windows settings (non-unicode programs option) must be configured to support the selected language. If your Windows version doesn't support the character set of the selected language, you will not be able to view the character set correctly.*

*Language settings can be accessed through the Windows **Control Panel Regional and Language Options** setting (name of setting menu varies depending on which operating system you are running).*

## Pen-PC Communication Settings

There are four ways in which the Pen communicates with the PC via the Desktop application:

- **QuickLink** (initiated by Pen)
- **Scan to PC** (initiated by Pen)
- **Optimize Pen File System** (initiated by Desktop)
- Launching the **Add\Remove Pen Components** dialog (initiated by the Desktop)

When communicating with the PC, the Pen must be connected to the PC using the cable provided with the Pen.

## Communication Settings

The **Communications Settings** dialog box (accessed from the **Pen-PC Communications** menu on the **Menu Bar**) allows the following information to be modified:

- The type of communications (either Cable or Infra-Red).
- The communications port on the computer to which the connection device is associated.
- The communications baud rate (the speed at which the data is transmitted), if you are using a cable.
- The Infra-Red driver, if you are using Infra-Red communications.


Communications settings must be defined correctly on both the Pen and Desktop in order for the two to communicate. See **Establishing Pen-PC Communications** on page 9 to configure the correct communication settings for both the Pen and PC.

## Desktop Modes – Turn Pen Communications Off/On

The Desktop application runs in two modes - online or offline. The default mode is online.

### **Offline Mode**

When the computer is offline, communications with the Pen are disabled. The Desktop cannot detect communications from, or initiate communications with the Pen. The **Pen Communications** menu options are disabled.

To disable Pen communications, select **Turn Pen Communications Off** from the **Pen Communications** menu on the **Menu Bar**, or deselect the  icon on the **Toolbar**. The option toggles to **Turn Pen Communications On**.

Select **Turn Pen Communications On** to re-enable Pen communications.

### **Online Mode**

When you are working online, communications with the Pen are enabled. The Desktop occupies the communications port on your computer and is in a state of readiness to receive communications from the Pen. It detects **QuickLink** or **Scan to PC** commands being sent from the Pen, and can also initiate Desktop-controlled communications, such as optimizing the Pen file system using the Pen's **PC-Controlled Communication** option.

*Note: When Pen communications are enabled, the communications port specified in the communications settings on the Desktop is busy, and cannot be used for any other purpose.*

## **Optimize the Pen File System**

When you delete data from your Pen (either manually or by using the **Flush** option in the **File Transfer Settings** dialog box), the area that was used by the data is not actually deleted from the extension card memory. The **Optimize Pen File System** option enables you to free up those areas on the Pen's extension card memory that are no longer being used by application data.

To optimize your Pen's file system:

1. Turn your Pen on and select **PC-Controlled Communications** from the **Pen Main Menu**.
2. Select **Optimize Pen File System** from the **Pen Communications** menu on the **Menu Bar** of the Desktop application. A progress bar appears on the computer that displays the progress of the optimization process.
  - If communications between your Pen and PC fail, an error message appears when you select




**Optimize Pen File System.** Try running the **Communications Wizard** from the **Help Menu** on the **Menu Bar** to correct the communications setup.

- If the Pen you have connected is not recognized by the Desktop, you are prompted to use the current **Pen Name**, choose an existing **Pen Name** or create a new **Pen Name**.
3. When the process is complete, a success message will appear.

***Important:** Do NOT abort the **Optimize Pen File System** process before it is completed. Failure to complete the process may result in the loss of all the Pen data.*

## Add/Remove Pen Components

The **Add/Remove Pen Components** menu is accessible via either the **Pen Communications** menu on the **Menu Bar** of the Desktop application, or by clicking  in the **Toolbar**. The dialog can only be launched when the Pen is connected to the PC and **PC-Controlled Communications** has been selected on the Pen.

This dialog is for advanced users only and should not be accessed unless directed to by Support personnel.

## Recover Components Deleted from the Pen


If you do access the **Add/Remove Pen Components** menu and accidentally delete components from the Pen, use the Pen CD to reinstall the lost components.

The CD contains an **Add-Ons** menu. Access the menu and run one of the installations. The initial step of each installation will check the Pen for missing components and will restore the necessary components.

If you delete any component from **Add-On** applications, or if you are using a Pen which has dictionaries installed, and have deleted a dictionary, reinstall the **Add-Ons** or dictionaries using the CD **Add-Ons** section.

## Managing Several Pens in the Desktop

You can use more than one Pen with the same Desktop application. Each Pen is defined on the Desktop by a unique **Pen Name** to make it recognizable by the software. The **Pen Names** dialog box contains several options for managing the Pens in the Desktop. Use it to add, rename or remove a Pen or to set the current Pen.

Access the **Pen Names** dialog from the **File** menu on the **Menu Bar** or by clicking  on the **Toolbar**. The default **Pen Name** is "MyPen".

### Adding, changing and deleting Pens

- To add a Pen: Open the **Pen Names** menu and select **Add**. Type in a name for Pen and click **OK**.
- To change a Pen: Open the **Pen Names** menu and select the **Pen Name** you want to change. Select **Rename**, type the new name into the **Rename** box and click **OK**.
- To delete a Pen: Open the **Pen Names** menu and select the **Pen Name** you want to delete. Select **Remove**, click **Yes** when the confirmation message appears and click **OK**.


### Set the Current Pen

You can change the current Pen at any time by using the **Current Pen** drop-down list in the **Toolbar**.

Alternately, to set the current Pen: Open the **Pen Names** menu and select the **Pen Name** that you want to set as the current Pen. Select **Set as Current** and click **OK**.

## Working with Files in the Desktop

### Notes and Tables


**To create new files:** Click on the application icon and click  on the **Toolbar**. Type a name in the **New File** box and click **OK**.


- In **Notes**: Add or delete paragraphs by right-clicking in the **Current File Pane** and selecting the required option from the menu.
- In **Tables**: Add or delete rows by right-clicking on the row number and selecting the required option from the

menu. Add or delete columns by right-clicking on the column letter and selecting the required option from the menu.

**To edit files:** Select the file you want to edit from the **Files Pane**. Double-click on the paragraph you wish to edit and a blinking cursor will appear at the beginning of the paragraph indicating that the text in the paragraph can be edited using the regular Windows keyboard editing commands.

*Note: All modifications made to files are automatically saved by the Desktop.*


**To open an existing file or import a file:** Clicking on the application icon in the **Application Pane** and click  on the **Toolbar**. Locate the file you wish to open and click **Open**.

**To save files with a different name or in a different format:** Click  on the **Toolbar**. Choose the format, file name and location and click **Save**.


**To delete files:** Right-click on the file you wish to delete in the **Files Pane** and select **Delete File** from the pop-up menu.

## Address Book and Internet Links

**To create new entries:** Click on the application icon and then double-click in the **Current File Pane**. Fill in the entry details in the pop-up window and click **Update**.

**To open an existing file or import a file:** Click on the application icon in the **Application Pane** and click  on the **Toolbar**. Locate the file you wish to open and click **Open**.

**To edit entries:** Double-click on the entry you want to edit, change the details in the pop-up window and click **Update**.

**To save files with a different name or in a different format:** Click  on the **Toolbar**. Choose the format, file name and location and click **Save**.

**To delete entries:** Right-click on the entry you wish to delete in the **Current File Pane** and select **Delete** from the pop-up menu.

*Note: Only entries saved in the files "mainadd.qad" or "mainlnk.qlk" will be synchronized with the Pen.*

## Additional Information

### Batteries

Your Pen comes with 2 AAA Alkaline batteries. If the batteries are low, the "Replace Batteries" message appears on the Pen. When the batteries are about to run out, the Pen shuts down automatically. Many issues may occur on the Pen due to low batteries. If you encounter strange behavior, check the battery level in the **Information** menu and replace batteries if relevant.

### Safety Points (Batteries)

*CAUTION: Risk of explosion if battery is replaced by an incorrect type. Use AAA Alkaline batteries only.*

- Always place 2 fresh batteries in the Pen. It is not advisable to use the Pen with batteries that are not at the same voltage level.
- Do not combine different types of batteries (e.g. rechargeable and non-rechargeable).
- Dispose of used batteries according to the manufacturer's instructions.

### Pen Maintenance

Your Pen conforms to the highest standards of craftsmanship and manufacture. To keep your product in good condition, follow these guidelines:

- Store in protective case when not in use.
- Keep away from excessive moisture and temperature extremes.
- Clean using a soft, damp cloth.
- Avoid exposing to direct sunlight for extended periods of time.

*CAUTION: To reduce the risk of electrical shock or damage to the internal components, do not spray liquid directly on the screen or allow excess liquid to drip inside your Pen.*

# Troubleshooting

**Problem: I have followed all the instructions for establishing Pen-PC communications and my Pen will still not communicate with my PC. What else can I do?**

**Solution:**

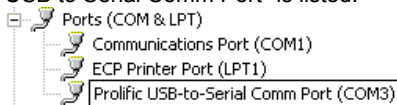
1. Make sure you have new, fresh batteries in your Pen.
2. Make sure you are an administrator on your computer. Sometimes installations will be unsuccessful if you try to install new software on a computer where you do not have full administrator rights.
3. Unplug any devices that sync data between the device and your PC, i.e. PDAs or digital cameras. If the icon for the device appears in the notification area of the windows taskbar (bottom right of the screen next to the time display) right-click on the icon and exit the application.
4. When you connect the USB cable to both the Pen and PC, make sure the cable jack is pushed all the way into the Pen and confirm that you hear the last little 'click' when the cable is fully inserted.
5. If this doesn't help, try inserting the USB cable into a different port on the computer.
6. If you are using a laptop and the baud rate in the device manager is set to 115200, try changing the baud rate in the Device Manager as follows:
  - a. On your computer go to **Start/Settings/Control Panel** and select **System**.
  - b. Click on the **Hardware** tab and then click on the **Device Manager**.
  - c. Scroll down to **Ports (COM & LPT)** and open the drop-down list of ports.
  - d. Find the "Prolific USB-to-Serial Comm Port".
  - e. Double-click on the prolific driver and go to **Port Settings**. Try changing the Port Settings only in the Device Manager (not on the Desktop or Pen).
  - f. Try a few different settings. This should help.

**Problem: I have installed the USB driver from the CD but when I plug the Prolific USB cable into my computer it is not recognized. What could be the problem?**

**Solution:**

There could be one of two problems: Either the USB cable driver has not been installed correctly or you have a faulty cable. To check this, do the following:

1. Make sure you are an administrator on your computer.
2. Unplug any devices that sync data between the device and your PC, i.e. PDAs or digital cameras. If the icon for the device appears in the notification area of the windows taskbar (bottom right of the screen next to the time display) right-click on the icon and exit the application.
3. Run the USB cable installation from the CD. If you have already tried to install the USB driver you will receive several options. Select the remove option. Once the driver has been removed, restart your computer and reinstall the driver from the CD.
4. Connect the USB cable to both the Pen and PC. Make sure the cable jack is pushed all the way into the Pen and confirm that you hear the last little 'click' when the cable is fully inserted.
5. The Windows "Add New Hardware Wizard" should appear and the complete the driver installation.
6. On your PC go to **Start/Settings/Control Panel** and select **System**. Click on the **Hardware** tab and then click on **Device Manager**.
7. Find **Ports (COM & LPT)** and check that the "Prolific USB to Serial Comm Port" is listed.



If you can't see the driver in the **Ports** list, try the following:

1. Try to reinstall the driver
2. Try using a different USB port. Sometimes the cable will be recognized when plugged into one USB port and might not be recognized on another.

If you follow the above process and the cable is still not detected, contact support for a replacement cable.

**Problem:** I receive the following error when trying to install items from the CD or website: “Setup.exe has encountered a problem and needs to close”. What should I do?

**Solution:**

The Setup.exe error is an error generated by Microsoft. It occurs sporadically and is usually resolved by restarting your computer.

It can also be caused by the following:

1. The Desktop application running at the same time as the installation.
2. Trying to install applications or dictionaries using a computer where you don't have administrator rights.
3. Another program running on your PC which is interfering with the installation.

Please try the following:

1. Restart your computer.
2. Make sure that you are administrator on the computer you are using.
3. Close any programs that may be running, especially any devices that sync data between the device and your computer, such as a PDA or digital camera.

This may also include closing programs such as printer software and anti-virus software. You can see which programs are currently running by looking in the notification area of the windows taskbar (the bottom right of your PC screen, next to the clock).



The notification area of the taskbar

4. Replace the batteries in the Pen with new, fresh batteries.
5. Try inserting the USB cable into a different port on the computer.

**Problem: I receive the following message when I turn my Pen on: "Device is uncalibrated. Please return to Vendor". What should I do?**

**Solution:**

Try inserting new batteries into the Pen. This should solve the problem. If the message still appears, your Pen will need to be sent to our offices for calibration. Please contact support in order to determine where to send your product. Please include your name and location.

Calibrating the Pen is free. You will only need to pay shipping costs. If, when the Pen is being checked, we discover other problems that are not related to calibration, you will be contacted prior to any work being done, to check if you have a valid warranty and if not, whether you agree to pay the extra repair charges.

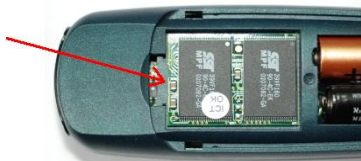
**Problem: I installed a specific dictionary or interface language on my Pen but when I turned it on today, the dictionary or interface language had disappeared! What can I do to get it back?**

**Solution:**

The extension card at the back of your Pen may not be inserted properly.

Please try the following:

- Open the battery compartment.
- Remove the extension card from its slot above the batteries and blow on it and into the extension card compartment to remove any dust particles that may have accumulated.
- Replace the extension card firmly into the slot.



This should restore the components to the Pen.



**Problem: I receive an "Out of memory" message on my Pen. What should I do?**

**Solution:**

If you receive this message, it most likely means that the extension card at the back of your Pen is loose, not that you have no memory left in your Pen.




All you have to do to fix this is open the back of the Pen (where you inserted the batteries) with your fingernail and press down firmly on the extension card with your finger.

If this does not fix the problem, open the battery compartment. Remove the extension card from its slot above the batteries and blow on it and into the extension card compartment to remove any dust particles that may have accumulated. Replace the extension card firmly into the slot. This should solve the problem.

**Problem: I've changed my Pen user interface to another language and now I don't know how to change it back to English!**

**Solution:**

Do the following:

1. From the Pen Main Menu scroll down until you see   and press ENT.
2. Scroll down until you see  and press ENT.
3. Scroll up or down using  or  until you see the word English on the screen and press ENT.

This should return the Pen to the English interface.

**Problem: My Pen will not turn on. What should I do?**

**Solution:**

If your pen does not seem to turn on when you press the power key, or if it seems to show a blank gray screen, make sure the Pen is off and do the following:

- Open the battery compartment and insert new AAA batteries.

## Troubleshooting

- Remove the extension card from its slot above the batteries and blow on it and into the extension card compartment to remove any dust particles that may have accumulated.
- Replace the extension card firmly into the slot. Place the flash card firmly back in place. Close the battery compartment.
- Press the ESC button – and hold it down for 3-4 seconds – while pressing the power ON button.

## Product Specification

Feature	Description
Display Information	Resolution: 122 x 32 pixels Size: 61mm x 20mm / 2.4" x .8"
Keypad	Push Buttons - Power/ESC/ENT/Up/Down/Left/ Right)
CPU	ARM 7 TDMI
Memory	
▪ RAM	192KB
▪ ROM	8 MB
▪ External memory card	4MB, 6MB or 8MB
Communications	USB Cable, Infrared IROBEX
Optical Scanner	<ul style="list-style-type: none"><li>▪ 128 pixels linear array image sensor</li><li>▪ 400 DPI resolution</li></ul>
Power	2 x 1.5V AAA Alkaline batteries
Size	L x W x H: 163 mm x 38 mm x 23 mm (6.4" x 1.5" x 1")
Weight	90 grams (3 oz.) without batteries +/- flash memory card)
Safety	<ul style="list-style-type: none"><li>▪ CE</li><li>▪ RoHS</li><li>▪ UL</li><li>▪ FCC class B</li></ul>
Operating Temperature Range	0°C - 40°C



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(v) This limited warranty does not cover physical damage to the surface of the product, including breakage, cracks or scratches on the LCD screen or outside casing.

(vi) The liability under this warranty is limited to the actual cash value of the PRODUCT, determined by the price paid by the Consumer for the Product less a reasonable amount for usage.

Repair or replacement of the PRODUCT shall not extend the original warranty period.

PURCHASER will be charged for all PRODUCT repairs for damage or failure not covered by this limited warranty.

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